

Microsoft 365 Copilot

READINESS ASSESSMENT

AI can revolutionize your productivity. We'll get you ready for it.



Microsoft 365 Copilot brings incredible opportunities to your organization. Better business intelligence. Streamlined processes. Improved data retrieval and analysis. But maximizing the benefits requires a well-prepared foundation. With a Microsoft 365 Copilot Readiness Assessment, we'll help you develop the most effective path forward to unlock the possibilities of AI for your organization.

Available for teams under 300 users:

Microsoft 365 Copilot Business

Same AI. Smaller price tag. Designed for organizations already running M365 Business plans.

M365 Copilot Business

\$18* Per User Per Month

Business Standard + Copilot Business

\$22* Per User Per Month

Business Premium + Copilot Business

\$32* Per User Per Month

*paid annually

Available for teams over 300 users:

Microsoft 365 Copilot Enterprise Plans

M365 Copilot

\$30* Per User Per Month

Copilot Studio

\$200 License

Copilot Studio Credits
Pre-Purchase or Pay-as-you-go

Our Process



Identify Your Business Goals

We'll work with you to define your business case for AI, mapping your goals to the benefits Copilot can provide.



Assess Your Current Readiness

We'll review your Microsoft 365 licensing, configuration, security and infrastructure; assess your ability to implement Copilot today; and identify any gaps to address.



Define Your Implementation Roadmap

We'll provide a detailed set of recommendations and the steps to implement Copilot in alignment with your business goals.

Your Copilot Assessment Includes:



Baseline Configuration and Infrastructure Readiness Review

- Microsoft Licensing Review – Determine right-fit licensing for your goals.
- Entra ID/Active Directory Assessment to ensure proper data access, permissions and security.
- File Scan – Analyze the readiness of your documents and file system to integrate with Copilot.



Workshop #1: AI Business Case

- Uncover your goals and establish your vision for AI implementation.
- Determine whether your data is ready to support your desired future state.
- Identify the right AI tools for your desired use cases.
- Define AI governance and policy needs, including ethical use cases.
- Develop change management and communications requirements.



Workshop #2: Implementation Roadmap

- Customized recommendations and implementation steps
- Cost analysis and ROI expectations
- Capital-level estimates for supporting projects (e.g., Active Directory remediation, file migration, Microsoft Purview implementation)



Deliverables

- Comprehensive Readiness Review Findings
- Business Case and ROI Expectations
- Implementation and Adoption Roadmap
- Communication and Change Management Plan
- AI Use Policy



Prepare your organization to harness the power of AI.

Learn more at hbs.net/microsoft

